

THURGARTON PARISH COUNCIL

Minutes from the Annual Parish Council meeting held at 8.30 pm on
Monday 24th November 2022 in the Village Hall

Present: Councillors; Tina Tsoukatos (TT/Chairman), David Lewis (DL), Denise Bryant (DB), Katie Chan (KC).

In Attendance: Lisa-Jayne Campbell (LJ/Clerk), Cllr Roger Jackson and one member of public.

Year/minute item	DISCUSSION AND DECISIONS
085/22	To receive and note public representation: there was no representation from the public.
085/22	To receive and accept apologies for absence: received and accepted from Cllrs Brady, Robinson and Foster.
086/22	To note declarations of interest: There were no declarations of interest.
087/22	To accept the Minutes from the previous meeting: The Minutes from the meeting held on 7 th November 2022 were accepted as a true representation of the meeting and signed by the chairman.
089/22	To receive reports from District and County Councillors: <i>(RJ arrived 19h54)</i> Kerbside glass collection – a pamphlet will be delivered to all doors, and the email for combined consultation has been sent out. The garden waste bins will now remain at £35 pa. The long-term upkeep of the Mammoth was discussed and RJ suggested both Thurgarton PC and Hoveringham PC liaise to agree shared responsibilities; DR will put it in her Environment budget. <i>(RJ left at 20h05)</i>
090/22	Planning A. Planning Applications for consideration: 22/02177/HOUSE Removal of existing conservatory. Two storey rear extension. Alterations to existing access including hedge removal. - The Brent Station Road – SUPPORTED. B Update on planning matters including recent and extant applications: 22/01547/FUL Hill Farm Cottage, change of use from school to residential – PERMITTED C. Any other items notified to Thurgarton Parish Council prior to the meeting and requiring submission of comments before the following scheduled Parish Council Meeting.
091/22	Finance: a. Payments for authorisation: Payments totalling £532.58 were authorised plus b. Balance of Accounts: NatWest Business Current Account balance as of 31 st October 2022 is £30034.38 and the Reserve Account balance is £13252.81 c. To discuss items for the 2023-24 budget: to be discussed at the strategy meeting.
092/22	STRATEGY ROLES: To receive updates and note any actions required
A	Emergency Measures: NR requested approval of the following costs: £190 plus VAT (from CIL) for the Defibrillator at The Red Lion and £51 for batteries and £135 plus VAT (from CIL) – all approved. TT reported: <u>NCC Property Flood Protection</u> for some properties on Beck St and Station Rd - work is almost complete. Supplier of property flood protection kit - Flood Ark - have recently closed as a business as their directors

	<p>decided to retire. NCC have advised that the provider and installation company - Whitehouse - will pick up ongoing warranties of the kit. I am awaiting this to be confirmed in writing.</p> <p><u>Flood Mitigation solution for the village</u> - contractors have been instructed to provide detailed design and costing report for this project. A Scoping report is expected end Nov 22 and a Feasibility Report, to include design and costing, is expected in January when the EA will be informed and all of this information will be presented to the IDB board for their final approval. The project is expected to commence in May/June 2023 and to be completed by Oct 2023.</p>
B	Highways: there was nothing to update.
C	<p>Communications: TT reported: Many thanks to Jon & Lorraine Fryer for once again dressing the village with poppies and flags and also removing them.</p> <p>Forterra - have been asked if they would fund or donate towards the 2nd Defibrillator for the village</p> <p>An accountant, who specialising in working with Parish Councils, engaged to look at recent VAT claims has provided TPC with a report. This report to be discussed at the TPC meeting</p> <p>A solicitor, who specialises in working with Parish Councils, engaged to look at new documentation covering the Village Hall Charity, the Parish Council as the sole trustee of the Charity and the Thurgarton Community Association has confirmed the changes that need to be made. New documentation has been produced by TPC, confirmed as suitable by the solicitor, and will be available for approval in the Jan TPC meeting after discussions with all parties.</p> <p>2 public consultations currently taking place - Nottingham Waste & East Midlands Devolution - sent out both on the village email.</p> <p>Web site update to be undertaken.</p>
D	<p>Environment: DB reported Green Oak and Peter Yates have chopped back the main road verges, including Corner Croft corner. The Beck gutter is blocked and needs to be cleared out as a matter of urgency as it is a flood risk and is on the roster. The new Christmas tree will be going up and needs lights; the PC agreed the spend of £200 for the tree and lights. The PC expressed their thanks to Lisa at Acacia Hairdressers for funding the electricity at the war memorial and covering the electricity for the Christmas tree lights. Concerns were raised about parked cars on the recently trimmed verge opposite the telephone box and DB is looking for alternatives to prevent parking there. Residents need to be advised to trim back their hedges along the highways as they pose a risk; DB will send out a notice in Thurgarton People.</p>
E	Village Hall: DL reported that there was nothing new to report since the last meeting.
093/22	Playground update: ongoing.
094/22	To receive update and agree action for the village plan: KC asked about the survey questions used for the Neighbourhood Plan – KC will email to all Cllrs and ask for comments, they are looking for ways to motivate people to complete the survey. It was agreed a simple set of questions possibly posted through doors, via email and in Thurgarton People; KC will bring a plan to the January meeting.
095/22	To note Correspondence received and subsequent action: All correspondence was circulated to Cllrs electronically, nothing required action from the PC.

096/22	To note future Agenda items: Precept, interactive speed sign (AB), village plan (KC), new dog bin at scout entrance. TCA,
097/22	<p>Private and Confidential</p> <p><i>In accordance with Public Bodies (admission to meetings) Act 1960 section 1(2), the Council exclude the public and press from the meeting by reason of the confidential nature of the business to be transacted.</i></p> <p>An update on the VAT was received – ongoing.</p>
098/22	<p>Next meetings: The next Parish Council meeting will be held on 26th January 2023 at 7.30 pm in the Village Hall. There being no further business the Chairman closed the meeting at 21H13</p>