

THURGARTON PARISH COUNCIL

Minutes from the Parish Council meeting held at 7.30 pm on
Thursday 25th May 2023 in the Village Hall

Present: Councillors; Tina Tsoukatos (TT/Chairman), David Lewis (DL), Denise Bryant (DB), Katie Chan (KC), Roger Foster (RF) and Natalie Robinson (NR).

In Attendance: Lisa-Jayne Campbell (LJ/Clerk), and two members of public.

Year/minute item	All Cllrs signed the Acceptance of Office before the Clerk
015/23	To elect Chairman, vice Chairman and agree strategic roles: Cllr Tsoukatos was elected Chairman and Cllr Lewis was elected vice-Chairman. Strategic Roles: DL – Village Hall, KC – Highways, RN – Planning, DB – Environment, NR – Emergency Measures, TT – Communications/Emergency Measures. In his absence, Jeremy Ross was co-opted onto the Parish Council.
016/23	To receive public participation: Margaret Edkins reported that she has received the signs, and reported that the volunteer appeal to the village is in progress.
017/23	To receive and accept apologies for absence: All Cllrs present.
018/23	To note declarations of interest: NR & TT declared an interest under planning item d.
019/23	To accept the Minutes from the previous meeting: The Minutes from the meeting held on 27 th April 2023 were accepted as a true representation of the meeting and signed by the chairman.
020/23	To receive reports from District and County Councillors: Cllr Jackson sent his apologies.
021/23	Planning a. R91 Building, Priory Road. Presentation to the Parish Council on the development of former Boots Research Facility (R91), and opportunity to discuss with the planning consultant and developer any concerns or issues: This was cancelled prior to the meeting. b. Planning Applications for consideration: 23/00749/FUL - Conversion of existing brick and pantile barns to 3 no. dwellings, including single storey rear extensions. Poplar Farm, Bleasby Road, Thurgarton, NG14 7FW: SUPPORTED. c. General update on planning matters including recent and extant applications. d. Any other items notified to Thurgarton Parish Council prior to the meeting and require consideration: 23/00835/HOUSE Fairways, Beck Street. Erection of timber gazebo – SUPPORTED.
022/23	Finance: a. Payments for authorisation: Payments totalling £1193.54 were authorised. Receipts: Precept of £6637.50 and a cheque for £380 from Thurgarton Gardening Club. b. Balance of Accounts: NatWest Business Current Account balance as of 25 th May 2023 is £36,481.05 and the Reserve Account balance is £13,309.30. c. Sign off annual figures for 2022-23 and sign the AGAR Exemption Certificate: End of

	year figures show Gross Income of £18902 and Gross Expenditure of £11616 – approved and the AGAR 2022/23 Form 2 Exemption Certificate was signed by the Chairman.
023/23	STRATEGY ROLES: To receive updates and note any actions required
A	Emergency Measures: NR reported: the defib at the Red Lion was used and the pads have been replaced; all agreed to purchase a new reserve battery. The Operations Document will need to be updated with the information gained from the recent defib usage. NR & KC will put a brief story in Thurgarton People about the defib at the Red Lion. The Beck Monitoring will continue but under a different company to Tbfd – all agreed to remain with the new company – NR will inform all subscribers of the change. The forms for the emergency plan have gone out to residents and to Thurgarton People. TT reported: Flood Mitigation solution for the village progress report - Internal Drainage Board (IDB) still progressing project.
B	Highways: Austin Brady was in attendance and reported: AB, TT & KC had a meeting with Highways, they walked the village and shared the PC concerns. A full resurfacing is not on Highways agenda but they will do a detailed review of the road and perform more comprehensive repairs of the potholes. Highways will assess the parking concerns outside of the hairdressers as well as the introduction of hazard signs at the junction alerting drivers to pedestrians and horses. Highways will send a team over to review the other issues drawn to their attention. The soonest any works will take place will be in the next financial year – AB will write up a report and hand over to KC.
C	Communications: TT reported: Forterra - are still considering providing a 2nd Defibrillator for the village. Forterra - contributed to the Spring Clean-up by working the road between the factory gate and the junction with the A612. Strategy Meeting - allocation of roles was discussed and agreed. PC objectives for the year to be agreed utilising the results of the parish survey. Strategy documents including Code of Conduct, Financial regulations, standing Orders etc. need to be reviewed and renewed. Traffic Mirrors in the village are to be reviewed and possibly replaced Web site update to be undertaken
D	Environment: village spring clean with 16 volunteers went well. All the white posts have been painted. Will be strimming more footpaths back this month and P Yates will cut the big bank, and Green Oak will cut the verges in and out of the village. It appears that residents have cleaned out their gutters and cut back their entrance ways. The Scout dog bin has been installed. The fete has been re-scheduled to the 9 th September.
E	Village Hall: have 4 new committee members including a treasurer.
024/23	Playground update: Deferred.
025/23	To receive update and agree action for the village plan: ongoing.
026/23	To note Correspondence received and subsequent action: Correspondence was received and circulated to Cllrs electronically; there was nothing that required action from the PC.
027/23	To note future Agenda items: introduction of double yellow lines in the village, and agree the purchase of traffic mirrors, litter bin, audit, burial ground maintenance.

028/23	Private and Confidential <i>In accordance with Public Bodies (admission to meetings) Act 1960 section 1(2), the Council exclude the public and press from the meeting by reason of the confidential nature of the business to be transacted.</i> a. Clerk update: The clerk will conduct a handover with the locum clerk during the month of June, outgoing Clerk to leave 30 th June and locum clerk to start from 1 st July 2023.
029/23	Next meetings: The next Parish Council meeting will be held on 29 th June 2023 at 7.30 pm in the Village Hall. There being no further business the Chairman closed the meeting at 21h41