



THURGARTON PARISH COUNCIL

Chair: Tina Tsoukatos

Lynda Ogilvie
Locum Clerk
Forge Cottage
Main Street
Bleasby NG14 7GH

Email: Clerk@thurgarton.org.uk
Tel: 07885 862484

MINUTES OF THURGARTON PARISH COUNCIL MEETING HELD ON THURSDAY 28 SEPTEMBER 2023 IN THURGARTON VILLAGE HALL

Present: Cllr T Tsoukatos(TT) (in the Chair), K Chan (KC), N Robinson (NR), D Bryant (DB), D Lewis (DL), J Ross (JR), R Foster (RF)

In attendance: Lynda Ogilvie (Locum Clerk) 4 Members of the Public, Cllr R Jackson

Chair welcomed everyone, and opened the meeting at 7.30 pm

2023/42 To hear public representations

The poor state of local roads was raised, especially the proliferation of potholes.

2023/43 To receive apologies for absence

There were no apologies for absence.

2023/44 To note Declarations of Interest

There were no declarations of interest.

2023/45 To approve Minutes of the meeting held on 27 July 2023

Minutes of the meeting held on 27 July 2023 were approved as a Correct Record and signed.

2023/46 To receive reports from District and County Councillors

Cllr Jackson updated members on Chequers Farm, which should be resolved shortly. He has been advised that action will be taken on the drain which is still leaking. He commented that the Council is aware of the numerous potholes in the county, and these are being filled in as quickly as possible but budget constraints are slowing work down.

2023/47 To consider planning applications as follows (RF):

a) Planning Applications for consideration:

- i) **POPLAR FARM, BLEASBY ROAD, THURGARTON, NG14 7FW - 23/01426/FUL - Demolish single storey side and rear extensions. Single storey side and two storey rear extensions, replacement windows and doors. Demolish outbuilding and greenhouse, erect new dwelling. New vehicular access.**

Members considered that the 'Dutch barn' would have a detrimental impact on the conservation area. There were also concerns about the removed of mature trees, and the egress onto the road.

All members of the Council voted not to support the application

- ii) **FAR BARN FARM, PRIORY ROAD, THURGARTON, NG14 7GT - 23/01452/FUL - Change of use to a mixed use of part of grain store yard area for B8 storage and distribution (retrospective)**

This application was supported, 6 members in favour, 1 against.

iii) 15 PRIORY PARK, THURGARTON, NG14 7HE - 23/01620/HOUSE - Proposed Front and Rear Ground Floor Extension & Detached Garage

All members were in favour of supporting this application.

b) Update on planning matters including recent and extant applications.

The Tynings Station Road Thurgarton NG14 7HD

Ref. No: 23/01442/TWCA

Fell 2no acer trees and 1no magnolia overhanging property. Trees to be replaced with appropriate planting – Decision – Approved.

The Old Rectory, Beck Street – Approved

R91 – no further information

c) Any other items notified to Thurgarton Parish Council prior to the meeting and requiring submission of comments before the following scheduled Parish Council Meeting.

None notified

2023/48 Finance

a) Payments for authorisation

All payments were authorised

Following the fete, £100 has been gifted to the three agreed Charities, and each one is extremely grateful for the support. Residual money has been paid into the Council bank account

b) To note budget update

Noted.

c) Completion of audit process

The period of inspection has passed, and there were no requests to inspect the accounts, therefore the audit process has been concluded.

d) Asset register – to approve disposal of old Dell laptop and HP printer, and confirmation of siting of dog waste bins

Chair will collect the laptop and printer and arrange disposal.

Cllr Bryant will email Clerk locations of waste bins

2023/49 Strategy Roles : to receive updates and note any necessary actions

a) Emergency measures (NR)

The following was noted:

- Emergency Plan has now been updated
- Work on plotting flood guard locations continues
- Community first aid training – investigate if this can be repeated, possibly to widen it to general first aid instruction (*Agenda for next meeting*)
- New defibrillators will be EMAS approved, and will be the same, thereby simplifying maintenance.
- There have been 95 households that have responded to request to update the Thurgarton Emergency plan.
Remaining households will be contacted by emergency plan coordinators.
- Flood defences itinerary for Beck Street; still awaiting 3 households to provide details.
- **(TT)** Flood Mitigation solution for the village progress report – Internal Drainage Board (IDB) still progressing project. Plan is now to clear the ground this year and start to build project Spring 2024, this will involve a soil barrier above the

village and widening of the Beck to allow more efficient flood water runaway. Recent IDB site visit with landowners went well, all surveys now completed. Planning permission will be sought in Oct. Working on funding as costs have risen.

- Forterra – are happy to receive my request for funding

b) Highways (KC)

The following was noted:

KC is chasing highways over repairs to the road

- Also requested signage restricting HGVs from bridleways
- Possible car park at the Station – costs in the region of £3500 for groundworks, plus £6000 for fencing

c) Communications (TT)

- Strategy Meeting 6th Sept discussed
 - what type of proposed playground / community space that was wanted
 - the content of the planned parish survey
 - the planned 2 x new defibrillators for the parish
- Agreed that a Ukrainian flag would be purchased at a cost of £88.18 including VAT
- Open Reach initiative is close to achieving the required number of people signed up. TT will send out another email to encourage further responses.
- Plan to review and renew Strategy documents including Code of Conduct, Financial regulations, Standing Orders etc. with the help of the new Clerk. Email sent with existing docs attached 11/7/23
- Clerk recruitment – role, job spec, salary, hours have been circulated for review
- Web site update started, email sent to other Councillors with detail of changes needed, and I will continue to work at this.

d) Environment (DB)

- Seven new litterbins have now been installed
- Footpath alongside the Methodist church has been sectioned off
- Improvements at Corner Croft are an ongoing discussion
- Fete was a great success, and raised £340. £100 gifted to three agreed Charities. Many residents in favour of making it an annual event, possibly the second weekend in September.

e) Village Hall (DL)

- Everything running smoothly at the moment
- Next event will be a quiz evening on 14 October.

f) Projects (JR)

- The Parish Survey document is now complete and will be sent out within the next edition of Thurgarton People and also via the village email service. There will be a draw for completed surveys and the lucky winner will receive a £40 voucher for the Red Lion. Thanks are extended to the Red Lion for their generous donation.

2023/50 Recruitment of new Clerk – to establish working group to look at the role in detail (hours, job description, salary etc)

This was covered under 49(b)

2023/51 Date of next meeting: Thursday 26 October 2023

Meeting closed 21.55

Signed as a Correct Record:

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Chair

26 October 2023