



# THURGARTON PARISH COUNCIL

Chair: Tina Tsoukatos

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## MINUTES of Thurgarton Parish Council meeting held at the Village Hall on Thursday, 25 April 2024

Present: Cllrs T Tsoukatos (In the Chair), K Chan, N Robinson (taking minutes), D Lewis, J Ross

In Attendance: 1 Member of the Public

### 2024/34 To hear public representations

Speedwatch update: 7 people will continue to run Speedwatch (2 groups of 3 and 1 stand in). Conduct Speedwatch twice a month and will be self steering rather than led by one person. There won't be a report for now submitted to the Parish Council.

### 2024/35 To receive apologies for absence

Cllrs D Bryant and R Foster, Cllr Roger Jackson and Locum Clerk Lynda Ogilvie gave apologies, which were accepted.

### 2024/36 To note Declarations of Interest

There were no Declarations of Interest.

### 2024/37 To Approve the Minutes of the Meeting held on 28 March 2024

Cllr Tsoukatos proposed that the Minutes of the meeting held on 28 March 2024 be approved as a correct record, proposed by Cllr Chan, seconded by Cllr Ross, all members in favour.

### 2024/38 To receive reports from District and County Councillor

- No update provided.

### 2024/39 To consider Planning Applications as follows:

- Planning Applications for consideration**  
No applications to be considered.
- General update on planning matters including recent and extant applications**  
Nothing to report.
- Any other items notified to Thurgarton Parish Council prior to the meeting and requiring submission of comments before the next scheduled Parish Council meeting**  
No matters arising to be discussed.

### 2024/40 Finance

- Approve payments per schedule**  
The payments list, as circulated, was approved, proposed Cllr Tsoukatos seconded Cllr Lewis, all in favour.
- To review and approve the All Banks bank reconciliation as at 31st March 2024**  
The bank reconciliation was circulated, Cllr Tsoukatos proposed, Cllr Lewis seconded and all in favour.
- To review as to value, safety and functionality the fixed asset register as at 31<sup>st</sup> March 2024, including particularly the valuation of the Thurgarton Village Hall**

Cllr Tsoukatos and Cllr Bryant had reviewed the asset register prior to the meeting. Query against the village hall values to be reviewed - cooker, urn and microwave. Bring more detail to the next meeting to review and finalise.

**d) To approve the AGAR for the year ended 31<sup>st</sup> March 2024**

Cllr Tsoukatos circulated the AGAR, Cllr Tsoukatos proposed, Cllr Lewis seconded, all in favour.

**e) To approve the Annual Return – Explanation of Variances comparing YE 2024 vs 2023**

Cllr Tsoukatos circulated the Annual Return, Cllr Robinson proposed, Cllr Lewis seconded all in favour.

**f) To approve accounting information for year ended 31<sup>st</sup> March 2024 for review by the Internal Auditor**

Cllr Tsoukatos circulated the accounting information, Cllr Chan proposed, Cllr Ross seconded all in favour, all in favour.

**g) To note – all VAT for YE 31<sup>st</sup> March 2024 claimed and recovered - £1,638.78**

Noted by all councillors.

**h) To consider the purchase of Mailchimp essentials package to facilitate circulation of village emails. £10.37 plus VAT (recoverable) per month.**

Information circulated to all councillors ahead of the meeting, Cllr Chan proposed, Cllr Robinson seconded, all in favour.

**2024/41 To approve updated Equal Opportunities Policy**

Policy circulated ahead of the meeting, Cllr Ross proposed, Cllr Chan seconded, all in favour.

**2024/42 To consider Parish Council objectives 2024/25**

Item deferred to the next parish council meeting.

**2024/43 Strategy Roles**

**a) Emergency measures**

Cllr Robinson updated members as follows:

- New 4G data logger now installed and running. Signal strength is better and roaming network capability provides additional resilience.
- Beck monitor payment reminder has gone out to participants of SMS alert service.
- New volunteer for The Park to act as coordinator has been confirmed. 14 people are now flood warden trained.
- Inventory for resilience store to be completed in June.
- Disappointingly a meeting with Severn Trent still hasn't been confirmed. Cllr Jackson continues to chase.
- Individual whatsapp groups to be set up by co-ordinators for the emergency plan as a more effective form of communication with parishioners during an emergency.

Cllr Tsoukatos updated members as follows:

- Village Flood Mitigation solution – TT continues to liaise with IDB regarding project, visited Egmonton 25th April to view their flood embankment which is similar to the one proposed for Thurgarton
- New Beck Monitor – new 4G data logger has been recently installed, funded by Notts CC, and is working well.
- Repair to Beck white posts and banks – I am in contact with Highways who are scheduling this work

**b) Highways**

Cllr Chan updated members as follows:

- Written to Louise Poole-Richardson again about the drains
- Signs to be erected at layby on Priory Road

**c) Communications**

Cllr Tsoukatos reported that:

- Strategy Meeting 23rd April reviewed current objectives and discussed how these may change to be in line with Thurgarton Parish Council survey results
- Ongoing - Plan to review and renew Strategy documents including Code of Conduct, Financial regulations, Standing Orders etc. with the help of the Clerk.
- Ongoing - Clerk recruitment – role, job spec, salary, hours
- Ongoing - Website update work will continue

**d) Environment**

No update was provided.

**e) Village Hall**

Cllr Lewis updated as follows:

- TCC AGM is on Thursday 9th May
- Glass recycling has been removed from the village hall car park since the introduction of individual house glass recycling bins
- May 24th - Blues night taking place
- Film night was a success

Cllr Lewis reported the signpost in the village (points to different locations) still has reference to the Methodist Church.

**Action:** Cllr Chan to investigate.

**f) Projects (Playground, war memorial site, village survey)**

Cllr Ross updated as follows:

- Conversations are ongoing with landowners on the back of the village hall regarding a possible agreement as to its future use.

**2024/44 Date of next meeting: Thursday 23 May 2024 (Statutory Annual Meeting of the Council).**

**There being no further business, Chair thanked everyone for attending and closed the meeting at 8.24pm**