

THURGARTON PARISH COUNCIL

Chair: Tina Tsoukatos

Lynda Ogilvie
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Statutory Annual Meeting of Thurgarton Parish Council held on Thursday 23 May 2024 at the Village Hall

MINUTES

Present: Cllrs T Tsoukatos, D Bryant, K Chan, R. Foster, D Lewis, J Ross

In Attendance: Cllr R Jackson (NCC and NSDC), Lynda Ogilvie (Locum Clerk) and members of the public

2024/45 To Elect Chair of the Council

Cllr Bryant proposed that Cllr Tsoukatos be elected Chair, seconded by Cllr Chan, all in favour. Cllr Tsoukatos was therefore duly elected Chair of the Council for the coming year.

2024/46 To Elect Vice Chair of the Council

Cllr Foster proposed that Cllr Lewis be elected Vice Chair of the Council, seconded by Cllr Ross, all in favour. Cllr Lewis was therefore duly elected Vice Chair of the Council for the coming year.

2024/47 To hear public representations

There were no comments from the public.

2024/48 To receive apologies for absence

Cllr Robinson sent her apologies, which were accepted.

2024/49 To note Declarations of Interest

There were no Declarations of Interest

2024/50 To Approve the Minutes of the Meeting held on 25 April 2024

Minutes of the meeting held on 25 April 2024 were approved as a correct record and signed, Proposed Cllr Bryant, seconded Cllr Lewis, all in favour.

2024/51 To receive reports from District and County Councillor Roger Jackson

Cllr Jackson reported as follows:

- Severn Trent had attended recent village meeting, albeit their attendance was not given in advance so many residents who would have wished to speak with the company were unable to do so. Another meeting needs to be arranged with Severn Trent to give residents the opportunity of discussing flooding concerns with them.
- Parking at Corner Croft continues to be a problem, no easy solution.
- Attenuation tank – NSDC is considering taking further action, but process is taking a long time.
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2024/52 To consider Planning Applications as follows:

- a) Planning Applications for consideration

There were no planning applications for consideration

b) General update on planning matters including recent and extant applications

The following was noted:

Cedar House – application was resubmitted under permitted development rights, and has been approved.

Checkers Farm – revised drawings have been submitted. Proposal is now for three properties. Will be sent to the Parish Council for comment.

c) Any other items notified to Thurgarton Parish Council prior to the meeting and requiring submission of comments before the next scheduled Parish Council meeting

None received.

2024/53 Finance

a) Approve payments per schedule

It was noted that an additional payment of £234 had been made to Green Oak. All payments were approved, proposed Cllr Bryant, seconded Cllr Lewis, all in favour.

b) Approve All Banks Reconciliation as at 11th May 2024

Noted, and approved. Proposed Cllr Tsoukatos, seconded Cllr Chan, all in favour.

c) Consider and agree the insurance value for the Hoveringham Mammoth for the purposes of the Insurance renewal

Members agreed to keep value at £1. It will be covered by Council's public liability insurance.

d) To note progress of the year end accounts – all documents presently with the Internal auditor. No queries or response received to date. The accounts will additionally require an external audit review

Noted

e) To review the Summary of Receipts and Payments year to date, and Net Position by Cost Centre

Noted

f) Note recovery of all VAT paid for financial year ended 31st March 2024 - £1638.78.

Noted

g) Discuss the present situation regarding Beck Monitoring contributions

Locum Clerk to discuss with Cllr Robinson.

2024/54 To consider Parish Council objectives 2024/25

Parish Council objectives for the current year had been discussed at the recent strategy meeting. All members in favour of the agreed objectives.

2024/55 Strategy Roles

a) Emergency measures

As Cllr Robinson was not able to be present, this was deferred to next meeting.

b) Highways

Cllr Chan updated noted that despite considerable efforts not much progress has been made. Highways have offered to attend a meeting but this will take time to arrange, and ensure that all interested parties are able to attend. Cllr Chan was thanked for keeping everyone up to date as matters progress.

c) Communications

Cllr Tsoukatos reported as follows:

Emergency Measures

- Village Flood Mitigation solution – TT continues to liaise with IDB regarding project
- Repair to Beck white posts and banks – I am in contact with Highways who are scheduling this work
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Communication

- Ongoing - Plan to review and renew Strategy documents including Code of Conduct, Financial regulations, Standing Orders etc. with the help of the Clerk.
- Ongoing - Clerk recruitment – role, job spec, salary, hours
- Ongoing - Web site update work will continue
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d) Environment

Cllr Bryant updated members of actions undertaken with Green Oak. Some litter bins have been re-sited and slabs placed underneath. Tree work has been reported to NSDC as it was undertaken as an emergency action to prevent potential injury.

A quote has been requested for repairs to notice board in layby as it has deteriorated.

e) Village Hall

Cllr Lewis reported that the AGM will be held in November, the exact date yet to be agreed.

New chairs have been purchased at a cost of £1500. Trustees are looking at disabled access to the hall which needs improvement. Upcoming events include a Blues night, wine tasting and the village fete which will be n 14 September. A bouncy castle has been sourced and St John’s Ambulance will be in attendance.

f) Projects (Playground, war memorial site, village survey)

Cllr Ross updated on matters around the establishment of a playground behind the village hall. He is hoping to meet the landowner next week to take matters forward. Key issue is to understand costs involved.

Cllr Chan said that it had now been established that people other than residents are permitted to walk on the grass in front of Corner Croft. However, it is important that dogs are not permitted to foul the area, and she will repair a suitable email to be circulated.

2024/56 Date of next meeting: Thursday 27 June 2024

Cllr Tsoukatos gave her apologies for this meeting.

Meeting closed at 8.30

Approved as a Correct Record and Signed:

D Lewis

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Chair

27 June 2024